

NDPC – Guidelines regarding access to CCTV Digital Video Recorder (DVR).

The CCTV DVR, Monitor and belonging Mouse is in DP technical rom 2nd level.

The system was upgraded, and the old faulty DVR was replaced in 2021 by TCT Group. The system is video recording 24/7 on the Hard Disk.

The Monitor, connected and turned on, will show all CCTV cameras live.

Access to the CCTV DVR is blocked by username and password.

The CCTV system will not be online or connected to anyone remotely.

Only authorised personnel have access to the DVR by use of the monitor in the technical room.

1. Any crime actions will give access to the DVR by authorised personnel only.
2. Service Manager, Building Manager, or representative from TCT Group will assist the Police if needed.
3. The CCTV is not for daily view for any parties.
4. DVR username and password should not be handed over to anyone.
5. Service Manager is responsible to report to the Board if the system fails or recording stop.

Authorised personnel are:

Service Manager, Building Manager, Board Member responsible for maintenance and representative from TCT Group.

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Olav Lindal